

**U.S. ENVIRONMENTAL PROTECTION AGENCY
Washington, DC**

May 2, 2017

ADMINISTRATOR'S 27TH ANNUAL SMALL BUSINESS PROGRAM AWARDS CEREMONY

DATE: May 4, 2017
LOCATION: Rachel Carson Great Hall
3rd Floor William Jefferson Clinton North
EVENT TIME: Starts at 11:00 AM
YOUR TIME: 11:00 AM – 11:30 AM
FROM: Silvina Fonseca

I. PURPOSE

The Administrator will give welcoming remarks and present the Administrator's Awards at the Administrator's 27th Annual Small Business Program Awards Ceremony. The event honors EPA employees and small businesses for significant accomplishments and contributions to the small business community and public environment. The Office of Small and Disadvantaged Business Utilizations' (OSDBU) Director will also recognize those program offices and regions that have met or exceeded the goals in at least four of the five small business procurement categories. The coveted OSDBU Director's Crystal Duck Award will also be presented to those who have shown a strong commitment to EPA's Small Business Program and performed activities resulting in significant accomplishments within their program office/region.

II. PARTICIPANTS

EPA

- **YOU**
- Denise Sirmons, Director, EPA Office of Small and Disadvantaged Business Utilization
- Joan B. Rogers, Deputy Director, EPA OSDBU
- Lamont Norwood, Direct Procurement National Program Manager
- Award recipients (see attached)
- Approximately 60 attendees, mainly EPA staff and management from around the country

Non-EPA

- Ian D. MacFarlane, President and CEO of EA Engineering, Science & Technology Inc., PBC
- Award recipients (see attached)

III. SEQUENCE OF EVENTS

11:00 AM: **YOU** arrive
11:15–11:25 AM: **YOU** give welcoming remarks
11:25–11:30 AM: **YOU** take pictures with award winners
11:30 AM: **YOU** leave

IV. PRESS

Closed press.

DRAFT REMARKS

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

AWARD RECIPIENTS

Administrator's Award for Outstanding Direct Procurement Program Achievement

Autumn Roe, Edwin (Chip) Poalinelli, and Teree Henderson – (Region 9)

The team partnered with the Bureau of Reclamation (BOR) on Industry Days in Albuquerque and Gallup, NM and attended the 2015 Reservation Economic Summit (RES) conference in Santa Fe, NM. They participated in one-on-one matchmaking at both events and promoted upcoming business opportunities related to EPA's NAUM efforts. Due to the success of the team's outreach at the RES in 2015, Autumn Roe was invited by the conference sponsors as a key speaker and member of a panel discussion held at the 2016 RES conference focusing on helping tribal businesses understand ways to maximize their participation in federal contracts.

Administrator's Award for Outstanding State, Local or Tribal Office Performance Achievement (DBE Program)

Connecticut Department of Energy and Environment Protection

The Connecticut Department of Energy and Environmental Protection (CT DEEP) is being nominated for an Administrator's Award for Outstanding State Performance Achievement for exemplary DBE Program performance, under its Clean Water Fund Program (CWF), during FY2016. The CT CWF receives a significant amount of CT DEEP's EPA financial assistance award dollars. For example, during FY2016 it received \$16,369,000 which was over 50% of CT DEEP's total award dollars. In addition, CT CWF serves as the management focal point of the state's DBE program administration.

Administrator's Award for Outstanding Accomplishments by a SB Contractor

EA Engineering, Science & Technology, Inc., PBC (EA)

EA Engineering, Science & Technology Inc., PBC (EA) is nominated for the Administrator's Award for Outstanding Accomplishment by a SB Contractor. EA has performed superbly on this contract. EA has been evaluated for over 10 consecutive years and received overall scores of Excellent (4) for all evaluation periods. Work evaluated was for technical work to support all areas of the Superfund Remedial Program. The contract currently has 51 active task orders and 145 task orders have been issued over the life of the contract.

Administrator's Award for Outstanding DBE Accomplishments by an EPA employee or Group

The Industry Day Program Team (Berne McFarland, Javier Balli, Curry Jones, Karen Peycke, Henry Thompson and Will LaBombard) - (Region 6)

The above-mentioned individuals from the regional program offices demonstrated their support of the DBE program through their presentation and involvement at the first "Industry Day" hosted at the EPA, Region 6 in Dallas, TX on May 19, 2016. Industry Day was an energetic and interactive one-half day procurement event for small and large businesses to network with each other, as well as learn how to do business with the Agency and Region 6. The event featured a one and half-hour session (Potential Opportunities) with the Industry Day Program Team and 98 businesses benefitted tremendously from their

participation. The Industry Day Program Team actively participated in planning meetings by helping to mold and shape the session to provide the most beneficial information to the participants. The Team provided responses to preliminary questions received prior to the event and stayed after the event to address additional questions from the businesses. The collaborative efforts of the Team were demonstrated through their in-depth power point presentations and although the presentations were different, the Team reflected "One-EPA" to the participants. Each program presentation captivated the attention of the participants. Each shared examples of the variety of goods and services to be acquired to assist in the environmental mission of the Agency for their specific area through purchase orders, contracts, interagency and financial assistance agreements. Each presentation was relevant to the audience and delivered in such a way that the participants kept trying to capture the information via note taking or mobile devices. It was even asked if the presentations would be made available electronically. The programs' session could have easily exceeded the allotted time but due to a time limitation, it ended too soon for the participants.

Administrator's Award for Outstanding Accomplishments by an EPA employee or Group in Support of Small Businesses Impacted by EPA Regulations

Region III Small Business Program Team - (Hana Hyland, Sidney Ozer, Tiffany Cooper and Alphonso Pinero)

Region III re-staffed its Small Business Program Manager position in 2015 after a two-year vacancy to increase awareness of the regulated small business community. Region III's Small Business Program Team demonstrated exemplary leadership working collaboratively with external small business assistance providers to conduct outreach to small businesses and enhance environmental regulation compliance in FY 2016 by engaging with over 1000 small businesses at 12 outreach events. They provide our Regional Management Team with Small Business Program updates on an on-going basis and consistently work to develop new and innovative programs/initiatives targeting the five socio-economic goals. The team, along with several federal acquisition professionals, became charter members of the Philadelphia Federal Executive Board's (FEB) Mid-Atlantic Acquisition Council (MAAC). As members of the Small Business Sub-Committee, the team educated owners while promoting procurement opportunities for small businesses, small disadvantaged businesses, women-owned businesses, HUB Zone businesses, and service-disabled veteran owned businesses.

Region III's Small Business Program Team played an instrumental role in devising and implementing an Acquisition Day to help reduce the burdens and impacts on the regulated small business community. This event was well received and had participation from 12 federal agencies and 2,013 1102's. Another example of the team's exemplary leadership and small business outreach is highlighted by their support of the Women in Public Policy ChallengeHER half-day training event. This highly successful training opportunity focused on participants of the Women Owned Small Business (WOSB) Set-Aside Program looking to become more effective players in the government contracting arena. Region III hosted the ChallengeHER program and the team provided four educational sessions: What WOSB's Can Do to Help Create Set-Asides? Working with Federal Buyers, Research and Marketing – Doing Your Homework, and Doing Business with the U.S. EPA. This event successfully brought together 72 WOSB's and 49 federal contractors to increase awareness of and reduce the burdens regulated small business owners face.